

**Carnarvon Parent Advisory Council**  
**General Meeting**  
April 28, 2021, 2021

**APPROVED MINUTES**

**Members Present:** Lisa Tautz, Lindsay Morphy, Carole Barclay, Chris Jones, Tammy Chow, Brian Rozon, Wendy Molnar, Tanya Marsh, Kristen Baur, Sherri Morrisson, Brenda & Tim Shaw, Alisia Adams, Nicole Ricci-Stiles

**Staff:** Sarah Dash

The meeting was called to order at 7:03pm  
Introductions took place.

1. **Approval of Minutes from February** – Sherri made a motion to approve the minutes from the February PAC meeting. Francie Kaplan seconded the motion. The motion passed unanimously.
2. **Principal's report** (Sarah Dash)–
  - a. Ms. Donnelly is returning next week. Ms. Lundh is injured and out for 6 -8 weeks, Ms. McTavish continues, Ms. Skinner filling in for resource teacher in Kindergarten and grade 1s. Ms. Steele for remedy K-7; Chad (IEW) returned from parental leave.
  - b. Staff in VSB age 30+ are now eligible for vaccine.
  - c. SLO program (program with police officer) – now ending on June 2021. The VSB Board voted to remove the program on Monday night.
  - d. We have canceled outdoor programs and moved to the fall because the instructor is injured and out on medical leave
  - e. School Satisfaction survey is now available – please take it [bced.gov.bc.ca/sat\\_survey/access.htm](https://bced.gov.bc.ca/sat_survey/access.htm)
  - f. Earthquake drill scaled down for COVID will take place on May 6.
  - g. Photo retakes will happen on Saturday May 22<sup>nd</sup>.
  - h. Yearbook – Grade 7s are doing the book; quote for \$12-15/book; Lisa to ask Kari about how many needed for the whole school. We need to submit by May 25<sup>th</sup>. (last year we used 300, maybe need 200 for this year buy a few extra for last minute buyers)
  - i. Kingsford Smith PAC will take the donation from our PAC to PAC fundraisers.
  - j. New Code of Conduct will go home shortly.

3. **Hot Lunch Update** (Lindsay Morphy) –remaining money \$7642 left from last year when program shut down. Issuing refunds to 91 accounts from Munch a Lunch. Just waiting for the checks. System will be clean for next fall when hopefully we can start fresh. Parents will go into Munch a lunch to allocate their child to the appropriate classrooms. Teachers will distribute cheques to kids to bring home.
4. **Treasurer Report** (Carole Barclay) – Carole took us through the balance sheet and latest budget forecast.  
School account spending –New process where Katherine Lundh will keep the only invoice records, instead of creating a duplicate set for the treasurer.

## 5. Other business

- a. Current Ipad spending is \$5400 vs. technology budget of \$5000. Lindsay Morphy made a motion and Carole Barclay seconded the motion to fund the \$400 extra on technology and move out of the PAC miscellaneous fund. The motion passed unanimously.
- b. Tammy Chow asked about classes i.e. boot camp, running on school grounds after school hours, unmasked on Balaclava side, many without permits. Many are paying to rent the space. Rules are that from 8:30 – 3:30pm they are not allowed to use school grounds. No firm rule about after school hours. Ms. Dash will follow up to see if there's an update from the district on this rule.

## 6. Chair Report (Lisa)

- a. No chair signed up for next year yet – does anyone know someone who would be great?? Please send ideas to Lisa and Sarah.
- b. AGM meeting on June 8<sup>th</sup>. No PAC meeting in May.
- c. New parent volunteered to do carnival next June!
- d. We brainstormed ideas for next year's PAC events :
  - i. Kristen's idea - Online zoom pizza party – pick up at park with wine and popcorn, 100 pizza kits, raffle – made \$5K in one night. Could be an idea for the welcome back to school bbq . On zoom dance party, show the pizza that you were making. If not allowed to do in person. Could be fun end of the year event. Kristen – happy to take it on if 2 others could help. Would be nice to make it a community event. Each family uses the same ingredients, create their own recipe.
  - ii. Sherri and ? interested in doing Monster Mash.

- iii. Welcome Back coffee? Not sure if we'll be allowed to share food.
- iv. Winter Market
- v. Elf Fest PAC to PAC fundraiser – Sherri volunteered

The meeting was adjourned at 8:12pm.