

**Carnarvon Parent Advisory Council**  
**General Meeting**  
Approved Minutes  
February 16, 2021

**Members Present:** Lisa Tautz, Ting Wang, Carole Barclay, Alisia Adams, Nicole Ricci-Stiles, Katia Atoji Henrique, Chris Thom, Francie Kaplan, Sherri Morrison, Jewel Lang

**Staff:** Sarah Dash

The meeting was called to order at 7:04pm

1. **Introductions** took place.
2. Nicole Ricci-Stiles moved to approve the meeting minutes from the January PAC meeting. Chris Thom seconded the motion and it was unanimously approved.
3. **Principal's report** (Sarah Dash)
  - VSB announced a new app with report tracker for COVID symptoms
  - They also increased the rules for when you need to get a COVID test. There are 5 key symptoms. If you have any of those symptoms (fever, chills, loss sense smell/taste, Cough, Difficulty Breathing), then you need to get a test. A new sheet went home with these rules.
  - Staff now have 3 ply masks – kids will get theirs this week
  - All air filters have been upgraded to MERV 13 filters
  - Kids should wear at least a 2 ply mask to school.
  - Black history month – each class is decorating a bulletin board for 1 key inspirational figure; students will do a gallery walk at end of month
  - Pink Shirt Day to support anti-bullying is on February 24th
  - Still no update on class photos, so after spring break, we will need to try to get a parent volunteer to do photography of each class and also individual photos of the grade 7s
  - We need a parent volunteer for yearbook or we could put it to the grade 7s if they want to do it.
  - There is a teacher shortage for substitute teachers; using resource teacher, librarian or principal to cover the class when a teacher is absent.

**5. Treasurer's Report** (Carole Barclay)

- \$53K balance in the accounts, tracking to \$31K for year end balance

**6. Chair Report** (Lisa Tautz)

- Notice of Legacy Fund spending \$4,909 for water fountain outstanding invoice. Legacy fund is intended to be spent on things that will last for a long time. (In the past outdoor classroom and garden.)
- Nicole Ricci-Stiles made a motion to approve spending for \$4,909 on the filtered water fountain. , Alisia Adams seconded the motion and it was unanimously approved.

**7. Fundraising report** (Nicole Ricci-Stiles)

- Direct drive was our main fundraiser – approx. \$10K in donations from families. We'll use money to spend on wish list items
- Holding \$7,642 for Hot lunch advance payments
- \$10,200 holding for playground fund

**8. Proposed Spending**

- \$5K for technology
- Outdoor equipment \$500
- Primary Reading books \$1000 – higher level books for home reading
- Library books \$450
- PE Programs \$4000 (subject to gaming grant requirements met)
- Graduation \$500
- Online performances \$1300 (\$50 – \$100 each per teacher) with some discretion for teachers as long as within the gaming grant parameters. We will need teachers to provide receipts .(Sarah to follow up to find out if any teachers needs fall out of performance needs/meet gaming grant requirements)
- Misc \$750 (retirement gifts, thank you gifts)
- If we spend all of the above, then we will have around \$9K left to start the next school year plus playground, hot lunch, etc. reserved)
- Alisia Adams made a motion to spend the money as outlined above during this school year. Sherri Morrison seconded the motion and it was unanimously approved.

**9. Traffic Safety Update**

- VSB has a point of contact who meets with VPD monthly
- We should continue to report concerns to VSB

- We can schedule a VPD pedestrian safety talk
- Cones are not recommended for various reasons – so we will no longer put those out
- We aren't allowed to put up any permanent signage, only temporary sandwich board signs.
- We can only make artful looking signs, but not official ones.
- All signs need to be approved by the VSB
- We saw some examples of signs at False Creek Elementary that have been approved and are working well
- Signs have to be on school property, not on city property
- Ticketing came last month and issued 6 tickets one afternoon
- It would be great to get a crosswalk on Balaclava
- Ideas: We could do a contest for signs? Parking committee will pick the winners? Send Sarah the contest idea and she could send it out in the next newsletter; possible family fun night basket as a prize; Ask if there's a volunteer in the newsletter and if not, Chris Thom will take on this project. Nicole offered to do the family prize basket.

**10. Open PAC positions** – there are several open positions on the PAC. We could really use some new parent volunteers to fill these roles:

- PAC Chair
- yearbook
- spirit wear
- fundraising chair
- AGM is in June

The meeting was adjourned at 8:20pm.