

Carnarvon Community School  
PARENT ADVISORY COUNCIL  
General Meeting  
October 13, 2020 | 7:30-8:30pm | Zoom Call

## DRAFT MINUTES

**Members Present:** Lisa Tautz, Carole Barclay, Wendy Yuan, Jean Zhou, Wenjun Chen, Chris Thom, Yann Delieuvain, Matt Fieldwater, Jessica ?, Brenda Tang, Jenny Lu, Kevin Hoechsmann, Sherri Morrison, Alisia Adams, Tammy Chow, Lisa Kaulback, Kristen Baur, Barb Thody, Ken Chan

**Staff:** Sarah Dash (unfortunately, had to leave meeting due to problems with internet connection)

### Special Zoom Meeting for New Families

- Mrs. Dash gave an overview about the school for new families
- Introductions of all new families.

### General Meeting (All parents)

#### 1. Introductions and welcome.

Lisa Tautz gave a brief overview of the PAC:

- PACs are created by the BC school act; a voice for parents to advise the school on any matter.
  - Carnarvon PAC is a registered society with bylaws (posted on website),
- Every parent is a member and has a vote
- Each PAC can decide what they want to do – some do a lot of fundraising and buy things i.e. playground, garden, water fountains, supplies, athletic coaching, supplies, field trips, etc. to enhance the kids learning at school
- PAC meetings are not the place to discuss teachers or students.
- Small community to do great things when we come together
- Be respectful and open to new ideas
- Sometimes we'll take discussions offline to stay on track
- There is a District PAC - parents meet with superintendents and trustees . We are looking for a Carnarvon rep to sit at the district meetings. Please let Lisa Tautz know if you are interested in taking on this role.
- District is looking at equity- How can PACs across the city work together/ PAC to PAC – i.e. to donate to a school that doesn't have ability to fundraise
- Our PAC has a generous balance in bank account (see website for details).  
Most of previous fundraising strategies not possible for the year due to COVID

#### 2. Approval of Minutes from past two meetings:

>> MOTION: Sherri Morrison moved to approve the minutes from the May general meeting. Jenny Lu seconded the motion. 5 supported the motion, no opposition, no abstentions. CARRIED.

>> MOTION: Sherri Morrison moved to approve the minutes from the June AGM. Lisa Kaulback seconded the motion. 4 supported, no opposition, 2 abstentions. CARRIED.

3. Principal's report - not given due to technical difficulties getting onto Zoom.

4. Budget process /Quick pre-budget spending approvals:

>> MOTION: A motion was made by Francie Kaplan to approve \$1,396 for sexual health & safety workshops conducted by Saleema Noon. Alisia Adams seconded the motion. 8 supported, 1 opposition, 0 abstentions. CARRIED.

>> MOTION: Chris Thom made a motion to approve funding for classroom supplies (\$300 per staff member) totaling \$6,360.00. Yann Delieuvin seconded the motion.

Discussion included a question about why/how we got to a \$300 amount. Also, are kids doing online learning also contributing for the \$35 VSB fees for supplies? We could ask for a summary of what teachers buy and if they have leftover money we could get it back at the end of the year.

Vote: 9 supported, 0 opposed, 0 abstentions. CARRIED.

5. Check-in: COVID-19 response

- Some parents have raised concerns about: Hand washing (hand dryers); air quality (air filters); time outdoors; bathroom etiquette
- One parent is starting a Petition to ask government to pay for a cover over one play structure. Is that something that our PAC would want to fund?
- Discussion: Hand dryers in bathrooms are weak (don't dry hands well) but school district has now supplied paper towels. Paper towels are making the bathrooms quite messy but Sarah says it's manageable. We can look at putting hand dryers on our wish list but they would need to be quiet. Kristin Baur researched Dyson hand dryers that would cost \$1000 or \$1500 per unit, we would need 4 total. These dryers include a hepa filter. There are rules about what parents are allowed to buy for equity across schools. We'll need to investigate if we are allowed to buy hand dryers. One parent wondered if hand dryers spread the virus around. More information is needed. The goal is to have clean, dry hands. Add hand dryers to parent wish /appeal when fundraising.
- One parent suggested signage for bathroom etiquette.
- ACTION: PAC will follow-up with Sarah about what we are allowed to buy.

6. Discussion: Fundraising Plan

- Question about PAC's usual budget. Last year, PAC raised approximately 30K. Please see PAC financials posted on the website for accurate numbers.

- Search for Fundraising Chair underway – Please let Lisa Tautz know if you are interested in taking on the Fundraising Chair position for the school. We could really use your help!
- Direct Drive is planned again.
- BC Gaming Grant - waiting for news
- Other possible campaigns (Purdy's, Winter flowers, spring flowers, QSP, other?)

#### 7. PAC Committees

- a. Hot Lunch – Kristen – twice a week with 2 different providers (Calhoun's was providers), volunteers handed out. Sushi, pizza, meatballs, etc. pricing was \$5-\$8 with sides. One parent suggested to explore Well Fed as a provider once the program is re-instated. VSB isn't letting any food come in to the schools currently due to COVID.
- b. Class Reps – no report (added later: Anna Morfidis has agreed to lead)
- c. Purdy's Sale – no report (added later: Ellen Tang will see if it's feasible)
- d. One suggestion for fundraisers is to use the PAC website for suggestions, list items that need volunteers to help.

#### 8. Other business

- Class pictures – one parent said this is VERY important to their family and hoped schools can find a way to make it happen