



Carnarvon Parent Advisory Council
General Meeting
November 18, 2020
7:00-8:30pm Zoom Call

DRAFT MINUTES FOR APPROVAL

Members Present: Lisa Tautz, Tina Miao, Francie Kaplan, Teresa Qian, Chris Thom, Brenda Tang, Carole Barclay, Alisia Adams, Geoff Thody, Barbary Thody, Katia Atoji, Jessica Hsu, Sherri Morrison, Amiran Alavidze, Tanya Marsh, Nicole Ricci- Stiles, Tammy Chow

Staff: Sarah Dash

The meeting was called to order at 7:02pm on Zoom.

1. Introductions took place of those in attendance.
2. Review agenda – Lisa reviewed the agenda. There were no additions.
3. Principal's report – Sarah Dash gave the following report:
 - Given new provincial safety protocols, staff reviewed the school safety protocols that are in place. These are unchanged. VSB is encouraging all students to wear masks inside. They don't have to, but most kids are wearing them inside. Reminder to please send your kids to school with 2 clean masks to school each day.
 - The school was approved for an additional \$3k grant for helping teachers teach outdoors – the grant will be used for 1 math workshop and 1 science workshop, both of which will take place outdoors in the spring.
 - The school SLP is on leave until winter break. There won't be a replacement until she's back.
 - Code of conduct assembly done through video to all classes; The new code of conduct will be posted in classes and sent home once complete. We will review the final version at the next PAC meeting. The biggest addition is about how racism is not allowed at school.
 - Remembrance Day assembly took place last week with poems and songs all done through video. The school did online fundraising which raised \$400 for the legion.
4. Traffic Safety Brainstorm – the following ideas were generated to address concerns over parents parking illegally at drop off/pick up and creating safety concerns:
 - Add tickets to cars?
 - Put out cones to block off the road – could get the students to do it
 - Could make big signs/sandwich boards saying no parking (include translation on the signs); Consider making the signs humorous
 - Photo car shaming?

- Coach kids to not let their parents park there
- Nicole volunteered to call the city to see if they can help highlight it's a no parking zone. Also, can they help enforce people driving at the speed limit on 16th Avenue? Could they add another bulge at Mackenzie to make it safer to cross and help slow down the traffic there?

5. Direct Drive

- Thank you to Nicole Ricci-Stiles for running Direct Drive campaign this year!
- Thank you to Katherine Lundh for her help with Direct Drive - there is a lot of behind-the-scenes admin required from Katherine and VSB Accounting.
- Our usual fundraisers (including Purdy's Chocolate fundraiser) require too many volunteers/not covid friendly, so the Direct Drive fundraiser will be our main fundraiser this year.
- The school can offer tax receipts for donations over \$20; last year we raised \$12K.
- Teachers have creative ideas for things they want to do this year – so this will be on the direct drive letter
- We discussed being able to take a portion of what's raised as a donation to another school (or a family) who doesn't have the same ability to fundraise. i.e. \$500. A reference to this will be noted on the direct drive letter.

>> MOTION: Alisia Adams moved to conduct a direct drive fundraiser and to go forward with sending out the solicitation letter as discussed. Nicole Ricci-Stiles seconded the motion.

Vote: At least 10 supported, 0 opposed, 0 abstained. CARRIED.

6. Treasurer's report

- We reviewed a summary of the budget.

7. Budget discussion – We discussed that given the fundraising constraints this year that we will approve the budget in phases, with the bulk of budget approvals happening after the direct drive is complete and we have a sense of how much money we've raised.

>> MOTION: Sherri Morrison moved to approve a budget of \$6800 for classroom funds and Nicole Ricci-Stiles seconded the motion.

Vote: 10 supported, 0 opposed, no abstentions. CARRIED.

8. Open PAC positions – Lisa advised that she needs to step down as Chair of the PAC due to personal obligations. She will stay on the executive as the Past Chair and be available for guidance to the new co-chairs. We are looking for 4 new volunteers for key positions on the PAC:

- 2 Co-Chairs to lead the PAC
- 2 fundraising chairs to lead fundraising for the school.

If you know anyone interested in the position, please reach out to Lisa Tautz or Sherri Morrison.

9. Other Business - none

10. Adjournment – the meeting was adjourned at 8:10pm.