



Carnarvon Community School

Parent Advisory Council

March 29, 2020

Hi parents and guardians - we hope you are all doing well!

Our lovely hot lunch volunteers have started the very tedious job of **suspending our entire hot lunch program**. We'd like to thank you in advance for your patience. We also need to ask for your help...

Hot Lunch Plan

April 2020

Please check your Munchalunch account. All hot lunch orders have been *cancelled* and your account will now be *showing a credit* (if a credit was owing).

What's next? Well, it depends on your balance:

- A. **Do you have a balance owing?** If so, please pay *as soon as possible*.
- B. **Is your account balance under \$20?**
Each year-end, we ask parents to consider donating their hot lunch balances under \$20 to the PAC. (This is always helpful, but especially helpful this year.)
>> ACTION IS REQUIRED: If you are willing to donate your balance, please email chair@carnarvonpac.ca as soon as possible. Include in your email:
 - a. Subject line: "Munchalunch donation."
 - b. Email: your full name, your child's division + clear directions to "donate my Munchalunch balance to Carnarvon PAC."
- C. **Is your balance over \$20? (Or under \$20 and you prefer *not* to donate to PAC?)**
>> NO ACTION is required. Funds will be **carried forward** to the 2020/2021 school year - your money will be ready and waiting for hot lunch fun when kids are back in school. (Why? Issuing refunds to *every family* right now will mean hundreds of additional hours for our volunteer hot lunch chair & treasurer.)
- D. **Is your child leaving Carnarvon this year? Do you have a very large balance? Will temporarily leaving funds in Munchalunch cause you hardship?**
>> ACTION IS REQUIRED: email chair@carnarvonpac.ca to set-up a refund. Include in your email:
 - a. Subject line: "Munchalunch refund"
 - b. Email: your full name, your child's division, your mailing address and postal code + a clear request to "refund my Munchalunch balance"

Requests for refunds must be received by April 30th, 2020.

Of course, we can't be sure when the hot lunch program will start-up again. We are keenly aware that this is *your* money. Let's start with this plan and then watch how things evolve in the weeks ahead.

Thanks, everyone. And please take care!
Lisa (PAC chair)

"This is our time to be kind, to be calm, and to be safe."
- Dr. Bonnie Henry

Suggestions & feedback: info@carnarvonpac.ca
Confidential comments: chair@carnarvonpac.ca