

Carnarvon Community School
PARENT ADVISORY COUNCIL MEETING
Annual General Meeting – June 4, 2019 - 7:00pm
Library

Draft for review
(prepared in September 2019 by Lisa Tautz)

Members: Kerry Kenwood, Heidi Schmid, Nicole Ricci-Stiles, Jenny Jea, Rishma Kassam, Lisa Tautz, Samara Hurley, Andrea Richmond, Lindsay Morphy, Kari Rust

Staff: Diane Martinson, Sarah Dash

1. Introductions and Welcome.
 - New principal Sarah Dash! Welcome!
2. Approval of May 2019 meeting minutes.
MOTION: to approve May 2019 meeting minutes. Unanimous. **CARRIED.**
3. Treasurer's report (See attached)
4. Principal's report:

Month overview/activities and events

- "Kindness" Project - Gr. K-7 - activities throughout the school continuing- lessons from a variety of programs - focus for the month of June is "Care for Each Other" - moving into September to start the year
 - May 14 presentation - Plastic Ocean film and presentation in the gym for all students - well received by students - great presentation for K-7 on care of the oceans and what they can do about it
- Inter-school in intermural sports programs:
 - Track and Field team - coached and sponsored by Ms. Dimock, Ms. Gaster, Ms. Kefalas and Ms. Sheldan; great participation, spirit and showing by students all year - final meet at Point Grey Secondary track on Mon. May 21st
 - Ultimate Frisbee team - Gr. 5-7 - coached by Mr. Epting - final tournament this Thursday, June 6th

- Quidditch - Gr. 4-7 - has continued on Tuesdays at lunch - sponsored by Mr. Epting and Ms. Ahn
- Fieldtrips - "Arts Umbrella," "Science World," "Children's Festival," "Grouse Mountain,"
- In-school workshops/programs - "Young Actors Project," (Primary classes); "Roots of Empathy"(K and Gr. 1 class); Junior Achievement"
- "Ready, Set, Learn" - For 3-4 year olds - co-sponsored by Little Mountain Neighbourhood House - in the Library for three Mondays in May
- "Welcome To Kindergarten" - Mon. June 3rd - for next year's Kindergarten students - great turnout and success
- Upcoming school programs
 - "The Cardboard Challenge" - through the Library Learning Commons and sponsored by Ms. Simon - an opportunity for students to play and learn by using simple materials to build with their imagination
 - Inspired by the "Maker Movement" and a short documentary film called, "Cain's Arcade"
 - Promotes 21st Century skills in STEM and ADST and creativity
 - K-3 will participate during Library time and Intermediates before school and from 11:00-12:00 on Tuesdays-Thursdays
 - Theme is "ROBOTS"
 - More information in this weeks' newsletter

"Gym Sense" gymnastics program - Primary classes - Gr. K-3 - June 2-14

Shiamak Bollywood Dance Program - Primary and Intermediate classes - June 17-21 - final performance Friday

School Growth Plan

- Continuation next year into the third and final year of the 3-year plan with the same three inquiry questions as this year:
- How do we foster and promote a growth mind-set in students, across all curricular areas, in conjunction with the development of student Core Competencies?

- How can we incorporate flexible learning environments, technology and inquiry and question-based approaches into our programs to better connect our students to their learning?
- How can we increase knowledge, acceptance, empathy, awareness and appreciation of Indigenous histories, cultures and contributions, amongst all students?

The Growth Plan for next year draft is getting final approval from the District and will be sent home along with a future newsletter this month to families

Staff has decided to continue on the "Kindness" theme for next year and are looking at a Social/Emotional focus in the future.

"Mindfulness" program

- Program consideration for next year in conjunction with this year's "Kindness" theme and social/emotional focus
- Information presented to PAC in print form - successful program at Wolfe Elementary this year, run by Carolin Scott
- 20 min/twice a week per class over the term

Wish List

- Staff will be discussing items for wish list early in the fall and will submit to PAC - iPads for Primary classes a continuation from last year's generous funding of intermediate iPads
- Consideration of partial/full request for funding of the mindfulness program to be on the wish list

5. PAC Committee reports

- been a great fundraising year - in great shape financially, so with the pressure off, we were able to make our big events more geared towards community building rather than fund raisers.
- Despite this, we did some raise funds & were able to fund all the wish list items set out by the teachers as well as donate proceeds of Winter Market to a school in process of trying to fund a playground – thanks everyone for all your hard work!

a) Hot Lunch

- successful year - raised lots of funds for the school!
- Great work by hot lunch team - thank you!
- Adding a second day of hot lunch was successful, will continue next year
- switching to MunchaLunch website for both days + all events next year
- need more volunteers - small crew is doing majority of the work

b) Carnival

- Excellent work by excellent committee led by Samara
- Break-even year, as planned
- Party rental staff were professional and excellent
- Recycled prizes a big success
- Too much pizza (note for next year)
- Discussion for next year (large deposit due very soon, May was a good month to host, need more volunteers, discuss in September)

c) Yearbook

- This was my 3rd year doing the yearbook and everything went smoothly now that the software and processes are familiar. There were about 267 orders from families – down just a bit from last year's 271. I ordered fewer extras this year since I have ended up with leftovers both last year and the year before. In total, I ordered 330 books. Carnarvon staff are welcome to have a free copy each, and the rest will be made available to be purchased for \$12.00 each when they arrive (usually delivery happens in the last week of school).
- For the 2018-2019 cover, with the help of Ms. Martinson and all the teachers, each student was asked to make a “tile” of artwork to be included in a colourful mosaic. Participation was good and the kids did a beautiful job with their squares. Thanks to all!
- This year the team, club and staff photos were taken early enough to include in the book which lightened the work load for the yearbook committee.
- It seems like I had a lot of photos from parents and teachers this year – some people uploaded big batches of great pictures. Thanks to all those who sent photos or uploaded them through eShare. As always, it is inspiring to see and share the many activities our terrific Carnarvon kids get up to over the school year!
- Thanks to the other members of the PAC, and to Katherine Lundh for all their help in getting the yearbook business organized.
 - Beautiful design by Kari
 - This is Kari's last year doing this, so a replacement should be trained

d) Welcome Back BBQ

- Date is set for Wed, Sept 18
- BBQ caterer is booked
- ordering and call for volunteers will be launched the first week of school

6. PAC planning for next year

a) Proposed PAC Executive for next year

- **Chair:** Lisa Tautz
- **Vice-Chair:** Sherri Morrison
- **Secretary:** Andrea Richmond
- **Treasurer:** Heidi Schmid
- **Fundraising Chair:**

No other nomination from the floor.

MOTION: to approve PAC Executive as listed above. Unanimous. **CARRIED.**

b) Other PAC positions filled

- **Hot Lunch:** Nicole Ricci-Stiles, Lindsay Morphy, Rainbow Wong, Anna Morfidis, Kristin Baur
- **Class Reps:** Loni Smith
- **Parent Education:**
- **Fruit and Veggie Program:** Julie Mohaseb
- **Welcome Back BBQ:** Kerry Kenwood
- **Yearbook:** Kari Rust (still looking for co)
- **Winter Market:** Alicia Schouten & Fiona Finnegan
- **Family Photo Night:** Erin Agerskov (no photographer yet)
- **Spirit Wear:** Loni Smith
- **Halloween Dance:**
- **Holiday Purdy's:** Ellen Tang
- **Sports Day Food:** hopefully grade 7 grad fundraiser
- **Spring Flowers:** Kelly Neil
- **Holiday Flowers:** Rainbow Wong
- **Carnival:** Samara Hurley? If it is decided we

If anyone would like to join a committee or fill a vacant coordinator position – let PAC Executive know

c) PAC meeting schedule for next year

- As per discussion at the last meeting we are sticking with evening meetings:
 - Monday, September 16
 - Tuesday, October 15
 - Wednesday, November 13
 - Monday, January 13
 - Tuesday, February 18
 - Wednesday, April 8
 - Monday, May 4
 - Tuesday, June 2 (AGM)

7. Other Business

- **Garden enhancement update**
 - Started and supposed to finish in a few weeks
 - Sign and flower/shrub planters not included in the VSB quote for various reasons – Kerry will follow through to arrange those to be installed next year
- **Andrew's retirement**
 - Presentation at the assembly on June 27
 - Artwork by Kari presented at the assembly

Adjourned