

Carnarvon Community School
Parent Advisory Council Meeting #3
November 16th, 2016

Members Present:

- Kelly Allison, Kiley Lundin, Kerry Kenwood, Lindsay Morphy, Val Kalheim, Lisa Tautz, Teri Charuhas

Staff Present:

- Maureen McDonnell, Diane Martinson, Tracey Noble

1. Introductions and Welcome!

2. Review Agenda

3. Review Minutes from October 18, 2016

- MOTION: to approve minutes from October 18, 2016 by Kerry Kenwood, second by Kiley Lundin, CARRIED

4. Treasurer's Report (Kiley Lundin presenting for Heidi Schmid)

- As at November 15, 2016 the PAC has **combined monetary assets of \$98,590**

- Broken down into Funds, the cash balances are comprised of:

Operating account	\$49,187
Legacy Fund	17,000
Playground Fund	16,179
PAC designated	5,000
Gaming Fund	<u>11,225</u>
	\$98,590

- **Revenue over Expenses for the period ended November 15, 2016**

- FUNDRAISING

- We have had a good start to fundraising this year:
 1. Family Photos net revenue \$1,231
 2. Monster Mash net revenue \$2,677
 3. Pumpkin Patch revenue \$825

- USE OF FUNDS
 - To date we have funded approximately \$15,000 worth of wish list items. These items include:
 1. Classroom funding \$6,360
 2. Garden program \$7,000
 3. Library support and furniture \$1,800
- **2017 Cash Flow Forecast**
 - This schedule projects month cash activity and our cash position at the end of the school year if we achieve all of our fundraising goals and fund all wish list items.
 - projected we will have \$49,112 (total fund balances – restricted and unrestricted) at the end of the year.
- Discussion to donate portion of Winter Market Proceeds to another school PAC with less fundraising capabilities

5. **Principal's Report**

- busy month
- big shake down – gave chance to make sure everything updated
 - pick up place is outside
 - likely going to have a drill with pick up, at a minimum Diane is going to add blurb in newsletter
- Halloween assembly – thanks to Teri for monster mash and Dana et al for pumpkin patch; great intro for Diane to school
- Halloween assembly – parade walked through halls, dance presentation before assembly; div 3 organized spirit days, next one Nov. 30 – favourite color day
- Remembrance day presentation - an honour guard attended
- Curriculum implementation day – Nov. 10 – morning worked on new curriculum, working individually and in groups; afternoon garden project came in and worked with staff; Maureen and Diane went to Prince of Wales for workshops, different competencies being woven into curriculum, from K-12, to adult – stages of progress they move through, emotional development
- Garden lessons started this week – 6 boxes to be built; build day Dec 14th and then prep around boxes
- Various field trips and presentations, will be listed in newsletter
- Fire safety house was here for past couple weeks and other divisions had nutrition presentations

6. **Vice Principal's Report (Maureen McDonnell)**

- Purchased 10 new ipad minis since last meeting
- Renewed IXL math licence
- Renewed RazKidz licence
- In process of purchasing primary math program, interactive math program – two licences \$90
- Next looking at laptops for classroom

• **Teacher's Report (Tracy Noble)**

- Thank you for approving wish list, appreciated by teachers and students

7. **Committee Reports**

A. Hot Lunch – Kelly Allison in lieu of Shannon Barnes, Judie Han

- New menu items well received; reminders re ordering and cancelling – will go in new newsletter

B. QSP – Kelly Allison in lieu of Melanie Mueller

- Packages went out already

C. Halloween Dance – Teri Charuhas

- Beat last year's numbers; huge success

D. Pumpkin Patch – Kelly Allison in lieu of Dana Propp

- Also big success

E. Winter Market – Kiley Lundin on behalf of Rishma and Alicia

- Tues, Nov. 29th
- Donations coming in, need more
- Discussion about donating money to a school in need; budget able to withstand donation (likely will be around \$500)
- MOTION to donate half of proceeds by Kiley Lundin, second by Lindsay Morphy, CARRIED

F. Purdy's – Kiley Lundin on behalf of Karen Racey and Maria Stassinopolous

- Today was the deadline
- Chocolates coming 28th and distributed
- \$1100 so far, last year \$2000

- information to come re: pick up

G. Lunch Task Force – Kelly Allison

- Kelly and Diane met; went through the options and potential of switching groups in lunch room, difficulty is lunch programs would interfere
- Eating in classroom – a lot of kids want to eat with other kids, so that option has challenges
- As weather gets warmer, maybe outdoor lunchtime as another possibility
- Solution at this point for addressing hygiene, mats about 3-4 feet, individual sized and could have their lunch in front of them
- Possibly wiping down mats each time
- Make up a survey for kids, will poll kids to see how much interest is and then will buy; Diane – was checking what health and safety requirements are – possibly allergy concerns – maybe color coded

H. June Jamboree – Kelly Allison

- No volunteer has come forward yet; discussion re: possible other fundraising such as parents' night at a pub with silent auction

I. Garden Committee – Kiley Lundin

- 6 more boxes to be built; a bit of a funding shortfall, applying for a grant, possibly \$500 each; \$6500 approx for boxes; see where end up at end of year and maybe take out of legacy fund

J. Spirit Wear – Kiley Lundin

- if want to run it, need new volunteer, person who volunteered can't do it anymore; not that onerous
- feedback on t-shirts was good quality, maybe hoodies
- would be good Jan/Feb so kids can wear it for rest of year
- Kerry and Kiley will look at getting it going again this year

K. Direct Drive – Kiley Lundin

- Already received two cheques
- Deadline for tax receipts Dec. 7th, that gives enough time to get it to school board

- Amy will do translation
- L. Parent Education – Lisa Tauntz
- Parent Night Dec. 12th Salema Noon at 6:30-8:00 in library; she discusses what will be discussed at each grade level; she takes questions, also parent information about how to talk to kids
 - Jesse Miller – social media education; Diane waiting to hear back from him
 - Discussion re whether fits into budget, could also charge parents \$5 or something similar
 - Will find out what fees are and then can discuss again at next meeting
 - Teri – presentation by UBC Law – set up moot court room, touches on online bullying, what is bullying, threatening online, can go to court etc. for that; geared grades 4-7, Teri saw it at Queen Elizabeth; Diane will look into it

8. **Other Business**

- Lockers
 - Diane – spoke to Andrew; replacing huge cost; painting them could be possible; artist in residence with grade 6-7, making it a mural possibly aboriginal focus – Diane will look into it and report back at next meeting
 - Practicalities of painting them, health/safety issues
- Phys Ed
 - Discussion re what programs for gym; introduce kids to track? Track in spring – could teachers introduce kids to track prior to season
 - Diane – will pass request on to teachers to see what feelings are; would be good to encourage track
- Dismissal System
 - Discussion re chaotic dismissal system and packed hallways
 - Diane – gets brought up at every school
 - Diane will address it in newsletter as well – possibly suggest picking a meeting place for parents/students

9. **MOTION to ADJOURN by Teri Charuhas, second by Lindsay Morphy, CARRIED**

MEETING ADJOURNED to JANUARY 16, 2017 at 7:00 p.m. in LIBRARY